



# Our Workshops for 2025-26

Please see below our workshops from September 2025 to July 2026.

**If you would like to attend any of these sessions, please book a free space via the QR code.**

Date	Time	Session	Venue	QR Code
Thursday 11 <sup>th</sup> September 2025	10am-11:30am	<b>Workshop 1 –</b> SEND Support available in schools	Manor Farm Community Centre, Rushall, Walsall, WS41EU (Room 3)	
Tuesday 14th October 2025	10am-11:30am	<b>Workshop 2 –</b> Phase Transfer Annual reviews and the process	Manor Farm Community Centre, Rushall, Walsall, WS41EU (Room 3)	
Tuesday 11 <sup>th</sup> November 2025	12:30am-2pm	<b>Workshop 3 –</b> How to make a request for a Parental lead EHCP	Manor Farm Community Centre, Rushall, Walsall, WS41EU (Room 3)	
Thursday 11th December 2025	10am-12:30pm	<b>Workshop 4 –</b> What is an EHCP and what do all of the sections mean?	Manor Farm Community Centre, Rushall, Walsall, WS41EU (Room 3)	

Date	Time	Session	Venue	QR Code
Wednesday 14th January 2026	11am-12:30pm	<b>Workshop 5 –</b> How to make a request for a Parental lead EHCP	Manor Farm Community Centre, Rushall, Walsall, WS41EU (Room 3)	
Tuesday 10th February 2026	10am-11:30am	<b>Workshop 6 –</b> Appealing school placement (Section I)	Manor Farm Community Centre, Rushall, Walsall, WS41EU (Room 3)	
Thursday 12th March 2026	10am-11:30am	<b>Workshop 7 –</b> How to make a request for a parent lead EHCP	Manor Farm Community Centre, Rushall, Walsall, WS41EU (Room 3)	
Monday 20th April 2026	10am-11:30am	<b>Workshop 8 –</b> How to approach a school meeting and any ongoing problems	Manor Farm Community Centre, Rushall, Walsall, WS41EU (Room 3)	
Thursday 14th May 2026	11am -12:30pm	<b>Workshop 9 –</b> Refusal to Assess workshop	Manor Farm Community Centre, Rushall, Walsall, WS41EU (Room 3)	
Tuesday 9th June 2026	11am-12:30pm	<b>Workshop 10 –</b> Refusal to Issue Workshop	Manor Farm Community Centre, Rushall, Walsall, WS41EU (Room 3)	
Tuesday 14th July 2026	10:00-11:30am	<b>Workshop 11 –</b> Surviving the Summer holidays and Activities available	Manor Farm Community Centre, Rushall, Walsall, WS41EU (Room 3)	

# What will each Workshop entail?

## Workshop 1 – SEND support available in schools:

Find out more about the SEND support available in school without an EHCP in place. We will discuss the duties on schools and the graduated approach. We will go over school meetings and how best to navigate these. We can answer any questions that you have in regards to your own individual experiences/situations.

## Workshop 2 – Phase Transfer Annual Reviews and the process:

Does your child/young person have an EHCP in place and they are due to transition to a new phase of education (e.g Primary to Secondary) in September 2025? If so, this could be the workshop for you! We will discuss the process, when the reviews should take place and the importance of these reviews as well as the dates in which the placement should legally be named in the final EHCP.

## Workshops 3, 5 and 7 – How to make a request for a parental lead EHCP:

If there is not currently an Educational Health Care Plan in place, but you are wanting to make a parental request, then you can come along to this workshop to find out more information on the process. We will explain how to make a request and the type of information to include on the request in this step by step guide workshop.

## Workshop 4 – What is an EHCP and what do all of the sections mean?

Does your child or young person have an EHCP in place? Are you unsure what all of the sections mean? EHCP's are issued and never fully explained as to what they mean.

So in this workshop we will explain each section of an EHCP, what they all mean and the legal duties behind an EHCP. The processes involved such as an Annual review and how to go about changing anything or requesting a different placement.

## **Workshop 6 – Appealing School Placement (Section I):**

Are you unhappy with the school/education setting named in Section I of the EHCP? Are you wanting to try to get this changed? If so, come along to this workshop and we can explain the appeal process and the steps to take when navigating through the appeal.

## **Workshop 8 – How to approach a school meeting and any ongoing problems:**

Are you wanting a meeting with school to discuss the current SEND support in place, but unsure how to navigate this? Come along to this workshop and we can support you with next steps and the type of questions to ask in the next meeting and how best to work with schools so that you can all work together to support your child/young person.

## **Workshop 9 – Refusal to Assess Workshop:**

Have either yourselves or the school made a request for an EHCP and then received a refusal to assess letter? If so, come along to this workshop and we will explain the next steps that you can take to appealing this decision.

## **Workshop 10 – Refusal to Issue Workshop:**

Following an assessment (for a request for an EHCP) have you then received a refusal to issue decision letter? If so, come along to this workshop and we will explain next steps that you can take to appealing the decision.

## **Workshop 11 – Surviving the summer holidays and activities available:**

We will go through and discuss any local activities that are available for your children, ready for the summer holidays. We will share our newsletter with activities attached. We will also go through the Local Offer

**If you require further support following the workshop we are more than happy to help!**

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